CHECKING ACCOUNT RECONCILEMENT...

BANK-FUND STAFF FEDERAL CREDIT UNION

This form is provided to assist you in balancing your account.

CHECKS OUTSTANDING (Not charged to your account)		
CHECK NUMBER	AMOUNT	
	$	
TOTAL	$	

PERIOD ENDING (month, day, year)			
1. Subtract from your checkbook register any charges listed on this statement which you have not previously deducted from your balance. Also, add any dividend.			
2. Enter balance shown on this statement here		$	
3. Enter Deposits	+	$	
Not Shown On This Statement	+	$	
TOTAL (2 Plus 3)	=	$	
4. In your checkbook register verify checks paid, list numbers and amounts of all unpaid checks in the area to the left.			
5. Subtract total checks outstanding	−	$	
6. This amount should equal your checkbook register balance	=	$	

IF YOU DO NOT BALANCE:

- Verify additions and subtractions, above and in your checkbook register.
- Compare the dollar amounts of checks listed on this statement with the check amounts listed in your checkbook register.
- Compare dollar amounts of deposits listed on this statement with the deposit amounts recorded in your checkbook register.

EQUAL HOUSING LENDER

Your savings federally insured to at least $250,000 and backed by the full faith and credit of the United States Government

NCUA

National Credit Union Administration, a U.S. Government Agency